

Application for Western Illinois University Office of University Relations Internship

1 University Circle • Sherman Hall 302 • Macomb, IL 61455

The Office of University Relations at WIU will offer one unpaid internship opportunity per semester to students from WIU. The internship is open to students in any academic major and the due dates for applications are: March 30 for fall semester; Oct. 31 for spring semester; and Feb. 28 for summer semester. Interviews with three to five students will be conducted, with the application and three writing samples are due by the specified deadlines. Questions can be directed to Assistant Director of Communications Jodi Pospeschil at (309) 298-1993 or by email at JK-Pospeschil@wiu.edu.

Name: _____

Address: _____

Phone: _____ Credits Sought: _____

Email: _____ Major: _____

GPA: _____ Year in school: _____

Please attach a statement in response to each of the questions below:

- Describe your experience in writing and/or public relations, both academically and professionally.
- Explain briefly why you would like to intern with the University Relations Office - What sets you apart from other applicants?
- What specific skills would you like to develop while working in University Relations?

A resume with references may also be attached to the application and statement responses. Please also include at least one letter of recommendation from a WIU faculty member.

Please submit application and writing samples to WIU Assistant Director of Communications Jodi Pospeschil, Sherman Hall 302, by the required deadlines. Successful applicants will be notified by telephone to schedule an in-person interview with the University Relations staff.